



## Request to Change Admissions Term

Student ID:	Last Name:	First Name:
<b>Original</b> Admission Term (Term and Year):	<b>New</b> Admission Term (Term and Year):	Program/Plan:
<b>Did you attend MDC prior to this admissions application?</b>	YES	NO

### Change of Admission Term Process

Applicants who wish to enroll in classes in a term prior to the admission term on their application must complete this form and submit it to the Office of Admissions and Registration at their Campus. Please note the following:

1. Changing the term of admissions may change an applicant's eligibility for residency for tuition purposes. Applicants requesting to change their admissions term and who wish to claim in-state residency for tuition purposes, must provide the required documentation for the term they plan to begin attending.
2. Applicants on financial aid or applying for financial aid must contact the Office of Financial Aid to determine how changing the term of admission may affect the status of financial aid or scholarships.
3. Applicants changing their term of admission who have submitted a separate application for a selective admissions program such as Nursing, or Bachelors programs, must contact that program for instructions.
4. **Students who submit this form are not guaranteed admission in their new desired term.**

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

### For Office Use Only:

Instructions to Staff: This document must be imaged in the student's records file.

**Staff Name and User ID:** \_\_\_\_\_

**Date Processed:** \_\_\_\_\_